

ADRP Data Security Use and Organizational Strategy Acknowledgement

I understand that in my volunteer activities for the Association of Donor Relations Professionals (ADRP), I must hold information in confidence.

I hereby acknowledge that I have read and understand the ADRP [Privacy Policy](#), recognizing the importance of protecting personal and confidential information. I acknowledge that sharing such information without authorization can lead to consequences from the organization.

During my volunteer service with ADRP, I am committed to maintaining the confidentiality of any individual or organizational strategy information I may encounter in any form. It is my responsibility to safeguard both written and verbal information and ensure its confidentiality. I understand that discussing any written or verbal confidential information about ADRP members or organizational strategies outside of ADRP and the relevant committee is prohibited.

Any breach of confidentiality will be taken seriously and reviewed carefully. Confirmed breaches may result in termination of my volunteer role and ADRP membership, and in some cases, if substantiated, may lead to further action.

I understand that it is against ADRP's policy to use personal or confidential information relating to others or make use of ADRP data or organizational strategy for my own interest or advantage. I understand that data accessed by me is the property of ADRP, and is for ADRP business purposes only. No release of this information may be made to outside organizations or persons without written authorization. No use of this information may be made following the termination of active volunteer status. I agree to securely destruct sensitive ADRP data and information when I am no longer using it for its intended purpose.

I am aware that the [Privacy Policy](#) outlines ADRP's policies governing use of member data and disclosure of information.

I acknowledge receipt of access credentials that provide access to sensitive and confidential data and organizational strategy and understand that I will be responsible for all access made thereunder. I understand that my authorization is to be accorded the same significance as my handwritten signature and that the delegation of my authorization to another person, or my use of another person's access credentials may be considered False Representation. I understand that any ADRP access authorization I have been provided may be revoked at any time.

I understand that failure to comply with these regulations may result in disciplinary action, which could include dismissal from the volunteer position, release from ADRP membership, and potential legal action.

I acknowledge that I have read and understand this statement of confidentiality acknowledgement.

Signature

Date

Name